



Seattle Christian SCHOOL

JOB DESCRIPTION—Elementary Lunch/Recess Supervisor and Warrior Kids Club Supervisor

Seattle Christian Mission Statement

We proclaim Jesus Christ in all aspects of our programs, emphasizing academic excellence and biblical Christian values, partnering with parents and the church to prepare godly young men and women so that they may impact their world for Christ.

General Description

The Elementary Lunch/Recess Supervisor and Warrior Kids Club (WKC) Supervisor is responsible for supervising students during lunch, recess, and before/after school child care. S/he also may support students in the classroom in a paraeducator role as needed. The Elementary “Supers” collaborate as a team, interface with teachers and office staff, and report to the Elementary Principal. Assigned hours and specific responsibilities vary based on specific school needs.

Core Qualifications & Commitments

- Embodies the mission of Seattle Christian School as evidenced in the following:
 - Exemplifies Jesus in character, attitude, speech, and action
 - Exhibits a learning posture fueled by curiosity and a passion for growth
 - Displays humility, relational intelligence, and a desire to influence for good
 - Values genuine and meaningful collaboration and conversation
 - Demonstrates intentionality and heart for investing in others
- All employees are required to:
 - Sign, adhere to, and defend the SCS Statement of Faith and Employee Standards of Conduct
 - Be involved in his/her church and Christian community

Role Qualifications

- Ability to safely and effectively supervise students
- Experience working or volunteering with elementary age children
- Preparedness to administer basic first aid

Key Responsibilities

Mission and Culture: Centers on living out the mission with a grounded, strength of character. Fosters a safe and inviting atmosphere in the lunchroom, play area, WKC, and in smaller environments with students.

Champion of People: Engages relationally with students and co-workers, operating with a posture of being “for” one another.

Best Practices: Situates students in each supervisory context with a safe and encouraging experience. Provides basic first aid and medical care to students as needed. Manages health needs including dispensing medication as authorized. Supports individual and small groups of students with care.

Primary Tasks: Oversees large groups of students in each supervised context with a high level of awareness while also engaging relationally with individual students as needed. Consistently follows a schedule, organizes equipment, navigates logistics, and prioritizes items based on urgency and importance.

Community: Participates in community-wide events, demonstrating support of the school and a commitment to unity around Christ and the mission.

Teamwork: Engages in effective and supportive conversations with teachers, office staff, and principal.

Essential Physical Functions/Demands

- Must have the ability to stand for extended periods of time, sit, kneel, bend and move around the classroom and building throughout the day
- Must have the ability to lift approximately 10 lbs. and occasional moving of equipment and/or materials
- Must have the ability to see and read a computer screen and printed materials, and hear and understand speech at a normal level
- Must be able to monitor student safety along with implementing emergency procedures
- Must be able to speak, write and communicate proficiently in the English language
- Reasonable accommodations may be made to enable individuals to perform essential functions

Employment Eligibility

As a religious educational institution, Seattle Christian School is permitted and reserves the right to prefer employees or prospective employees on the basis of religion. Title VII Section 702-703 U.S. Civil Rights Act of 1964, as amended: Rev. Code of Washington 49.60.040

All employees must be eligible to work in the United States with citizenship or residency, unless otherwise noted. Job offers are contingent on the verification of credentials, official transcripts and other information required by the employment process including the completion of a background check which includes criminal history.